

# CHOOSE YOUR VOLUNTEER ROLE

VITA sites need tax preparers, screeners, and quality reviewers.

# SIGN UP FOR VITA TRAINING

Get trained by IRS-certified tax instructors and receive IRS training materials.

# PASS YOUR TESTS

Go t[o www.linklearncertification.com.](http://www.linklearncertification.com/)

# CHOOSE WHEN AND WHERE YOU WILL VOLUNTEER

Let your Site Coordinator know when you will be at the VITA site.

# CONTACT YOUR SITE COORDINATOR

Your Site Coordinator will be your main resource during the tax season.

# TURN IN YOUR CERTIFICATES

Print and sign IRS form 13615 Standards of Conduct from Link and Learn.